All documents that doctoral students submit toward fulfillment of degree requirements must pass an Academic Integrity Review (AIR) before they are given final approval by the faculty. The AIR is a check for plagiarism using Turnitin software. It is the responsibility of doctoral students or candidates to submit their academic work to the SEAS Online and Off-Campus Programs office for AIR, whether or not they seek to publish it in any form in any venue, including presenting it at a conference or publishing online or in print.

Format Requirements
- Refer to https://library.gwu.edu/seas for format guidelines.
- Follow GW policies on research conduct and the use of copyrighted material. See http://my.gwu.edu/files/policies/ResearchMisconductPolicy.pdf and http://library.gwu.edu/etd/copyright.
- All doctoral documents are expected to use proper citation.

Submission Requirements
- Forward your document to the research advisors for review and approval.
- Copy the SEAS Online and Off-Campus Programs office (Ph.D. and D.Eng students: seasdoc@gwu.edu) on all submissions and other correspondence with advisors, conferences, journals or related entities.
- Forward the advisor-approved, final version of the document to the appropriate SEAS Online and Off-Campus Programs office email account - seasdoc@gwu.edu - requesting an AIR.
- Expect an email confirmation from SEAS Online and Off-Campus Programs upon receipt of your final document notifying you it has been submitted for AIR.
  - If the AIR indicates that changes are necessary, the SEAS Online and Off-Campus Programs office will send you a detailed report.

AIR Requirements
Doctoral students are allowed up to three submissions, and two rejections, for AIR of any research document that they submit toward fulfillment of degree requirements, including abstracts, conference papers, journal articles, dissertations, praxes, chapters, encyclopedia entries, and more. The policy for AIR of all doctoral work is:

A. The first time the work does not pass the AIR is considered a warning.
B. The second time the work does not pass the AIR is considered a failure of the assignment and the assignment must be revised and resubmitted.
C. The third time the work does not pass the AIR is considered failure of the course and the student is dismissed from the doctoral program, because if a SEAS Online and Off-Campus Programs doctoral student receives 1 grade below B-, their graduate study is terminated and further enrollment prohibited.